



GERRY CVITANOVICH, M.D.  
Coroner

## WRITTEN MINUTES OF PUBLIC MEETING

DATE: DECEMBER 21, 2016  
TIME: 11:00 AM  
PLACE: JEFFERSON PARISH FORENSIC CENTER, CORONER'S OFFICE  
HARVEY, LA  
PRESENT: DR GERRY CVITANOVICH

Call to Order  
Roll Call  
Approval of minutes from last meeting: December 21, 2015

### OLD BUSINESS

1. Review the Constitutional Millage as rolled back in LSA R.S. 13:5741
2. Review the Dedicated Millage approved, renewed by voters & rolled back
3. Review the projected budget and operating needs of the Jefferson Parish Coroner's Office for 2017 along with the rolled back millage rates.
4. Allow public comment and public input as per JP council rules
5. Finalize the projected 2017 budget

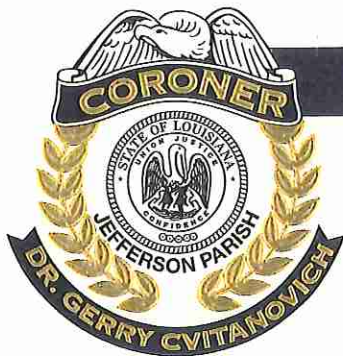
### NEW BUSINESS

1. Adopt the operating budget of the Jefferson Parish Coroner for 2017
2. Adopt a strategic fiscal reserve for unexpected business interruptions
3. Recognize the total millage rate for the Jefferson Parish Coroner's Office for 2017 to be set at
4. Discuss the 2017 millage rates in a non Reappraisal year and the dedicated millage rate renewal in 2020
5. Any other business brought up in the Coroner's sole discretion

### ADJOURNMENT

MS ROBIN NICOLL  
ADMINISTRATIVE ASSISTANT





GERRY CVITANOVICH, M.D.  
Coroner

## PUBLIC MEETING AGENDA

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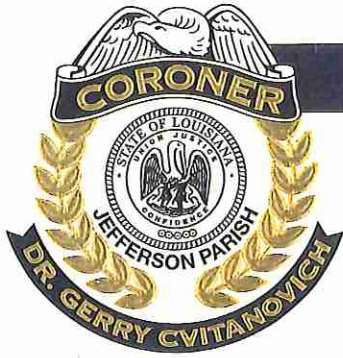
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### ADJOURNMENT





GERRY CVITANOVICH, M.D.  
Coroner

## RESOLUTION


DATE: DECEMBER 21, 2016

In conjunction with and in consideration of the public notice and meeting and public agenda concerning the proposed budget of the Jefferson Parish Coroner's Office for the year 2017, the provisions of law, the current operating budget and fiscal needs of the Jefferson Parish Coroner's Office,

IT IS RESOLVED THAT:

- 1) A comprehensive budget for 2017 which includes but is not limited to the general funds and special revenue funds, known and anticipated expenses, is hereby adopted for 2017;
- 2) To the extent that proposed expenditures were greater than \$500,000.00, the proposed 2017 budget was made available for public inspection by posted notice and advertisement in the official journal of Jefferson Parish;
- 3) Whenever actual expenditures exceed 5% or actual revenues fall 5% below the amount budgeted, the budget will be amended to reflect said difference;
- 4) The proposed 2017 budget was made available for public inspection at the location required by LSA R.S. 39:1307;
- 5) All action necessary to finalize the budget was completed prior to year's end as per the written minutes of the public meeting;
- 6) After adoption, a certified copy was retained by the Jefferson Parish Coroner and a certified copy was sent to the Jefferson Parish Council as per LSA R.S. 13:5742.

THUS DONE AND SIGNED THIS 21ST DAY OF DECEMBER, 2016, AT HARVEY, LA.



DR GERRY CVITANOVICH  
CORONER, JEFFERSON PARISH

